

Position**DIRECTOR OF LITIGATION, TRAINING & ADVOCACY****Organization Description**

The Public Law Center (PLC), Orange County's non-profit *pro bono* law firm, is committed to providing access to justice for low-income residents. Through volunteers and staff, PLC provides free civil legal services, including counseling, individual representation, community education, and strategic litigation and advocacy to challenge societal injustices. Now in its 35th year of service, PLC works with more than 1,400 volunteer lawyers, paralegals and law students from throughout the county who volunteer their time and expertise. In the past few years, PLC has made significant strides in a wide array of policy advocacy and impact litigation matters including projects in the areas of housing, health, immigration and consumer law.

Duties and Responsibilities

- Develop and coordinate system for supervising legal work and professional development and training of attorneys, paralegals and other program staff at PLC
- Assist and mentor less experienced attorneys in developing expertise
- Assist and supervise PLC attorneys and volunteers in developing policy advocacy, impact litigation and other projects designed to ameliorate problems encountered by PLC's clients
- Develop and foster collaborative relationships with local, state and national government agencies and officials, community groups, other legal services providers and law firms
- Serve as a member of PLC's leadership team and actively participate in office wide management activities and communication
- Assist Executive Director, PLC attorneys and other staff in working with PLC's private foundation and government grant funders to ensure grant deliverables are met
- Participate in hiring and evaluation of PLC attorneys, paralegals and other program staff
- Represent PLC at legal networking and community outreach events
- Full time position; occasional evening and weekend work required
- Other duties and responsibilities as assigned

Qualifications

- Active membership in the California State Bar; Minimum 15 years experience in the practice of law, 10 of which are in litigation
- Commitment to increasing access to justice and to the issues and strategies identified in the mission of the Public Law Center required
- Extensive experience litigating cases in state and federal court, including legal research, writing, negotiation, law and motion, discovery, trial, and appellate work as well as experience in managing litigation teams in complex litigation required
- Outstanding public speaking skills, organizational skills, supervision and mentoring skills and ability to take initiative and handle multiple complex projects with minimal supervision required
- Ability to work well in a collaborative team environment with a variety of different groups, such as community based groups, major law firms, elected officials, government staff members and other legal services programs required
- Class action and/or first chair trial experience strongly preferred
- Experience in working in legal services or as a pro bono volunteer strongly preferred
- Experience in working with community based organizations and with low income communities in the development of strategies to resolve complex problems with a broad impact on the community a strong plus
- Cultural and linguistic competency in working with low-income communities a strong plus
- Must have own transportation, valid CA Driver's license, insurance and good driving record

Salary & Benefits

- Salary range \$115,000 to \$135,000
- Excellent benefits provided

Please submit resume, cover letter and writing sample (10 pages or less) to:

Grace Landa at glanda@publiclawcenter.org

APPLICATION DEADLINE: Open until Filled