

## PROVIDING ACCESS TO JUSTICE FOR ORANGE COUNTY'S LOW INCOME RESIDENTS

## **JOB ANNOUNCEMENT**

Position	Full-time Staff Attorney – Family Law Unit
Organization Description	The Public Law Center (PLC), Orange County's <i>pro bono</i> law firm, is committed to providing access to justice for low-income residents. Through volunteers and staff, PLC provides free civil legal services, including counseling, individual representation, community education, and strategic litigation and advocacy to challenge societal injustices. Now in its 35 <sup>th</sup> year of service, PLC works with more than 1,400 volunteer lawyers, paralegals and law students from throughout the county who volunteer their time and expertise.
Qualifications	<ul> <li>Active membership in the California State Bar</li> <li>Bilingual English/Spanish fluency</li> <li>Experience in family law required</li> <li>Knowledge of probate law a strong plus</li> <li>Ability to present legal concepts to audiences of varying sophistication</li> <li>Excellent public speaking skills</li> <li>Commitment to working with volunteer lawyers and law students</li> <li>Ability to work effectively as part of a team</li> <li>Must have own transportation, valid CA Driver's license, insurance and good driving record</li> </ul>
Duties and Responsibilities	<ul> <li>Provide quality legal services to low-income residents of Orange County</li> <li>Work collaboratively with other PLC staff to serve low-income residents</li> <li>Organize and staff domestic violence and guardianship legal clinics at courthouses and at community facilities in various locations in Orange County</li> <li>Coordinate and supervise volunteer attorneys and law students at clinics</li> <li>Oversee case referrals and provide support to pro bono attorneys</li> <li>Handle a case load of family law and guardianship matters</li> <li>Conduct community education presentations to clients, partner agencies, and service providers</li> <li>Assist with periodic compilation of data related to grant funding</li> <li>Represent PLC at legal networking and community outreach events</li> <li>Occasional evening and weekend work required</li> <li>Other duties as assigned</li> </ul>
Salary & Benefits	<ul> <li>Salary dependent on experience; range of \$48,000 to \$60,000</li> <li>Competitive benefits provided</li> <li>Please submit resume, cover letter and writing sample (10 pages or less) to Grace Landa at: glanda@publiclawcenter.org. Please no phone calls.</li> <li>APPLICATION DEADLINE: Open until filled</li> <li>The Public Law Center is an Equal Opportunity Employer.</li> </ul>