

**JOB ANNOUNCEMENT**

<b>Position</b>	<b>Directing Attorney – Family Law Unit (Full-time)</b>
<b>Organization Description</b>	<p>The Public Law Center (PLC), Orange County's non-profit <i>pro bono</i> law firm, is committed to providing access to justice for low-income residents. Through volunteers and staff, PLC provides free civil legal services, including counseling, individual representation, community education, and strategic litigation and advocacy to challenge societal injustices. Now in its 37<sup>th</sup> year of service, PLC works with more than 1,600 volunteer lawyers, paralegals and law students from throughout the county who volunteer their time and expertise. The Family Law Unit provides assistance in the following areas: Orders of Protection in Domestic Violence cases, Divorce or Parentage petitions, Child Custody/Support/Visitation and Guardianships along with Special Immigrant Juvenile Status (SIJS). The Directing Attorney would be expected to provide assistance in these areas through direct representation to clients, general <i>pro per</i> assistance at clinics, guiding and mentoring lesser experienced staff attorneys and providing technical assistance to our <i>pro bono</i> volunteers.</p>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Active membership in the California State Bar; Minimum five (5) years experience in the practice of law primarily handling all aspects of family law matters</li> <li>• Experience in family law required including experience handling SIJS matters</li> <li>• Knowledge of probate law a strong plus</li> <li>• Demonstrated ability in the development of strategies to resolve complex problems with a broad impact on the community</li> <li>• Demonstrated commitment working with volunteer lawyers and law students; experience supervising and helping the professional development of lesser experienced lawyers and/or law students</li> <li>• Demonstrated ability to work collaboratively with others in a team environment, including experience co-counseling with other lawyers</li> <li>• Strong public speaking skills and ability to train a variety of audiences, from clients to <i>pro bono</i> attorneys</li> <li>• Ability to take initiative and work under pressure with limited supervision</li> <li>• Bilingual English/Spanish or English/Vietnamese a strong plus</li> <li>• Must have own transportation, valid CA Driver's license, insurance and good driving record</li> </ul>
<b>Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>• Provide direct legal services to low income clients in the areas handled by the Family Law Unit</li> <li>• Handle a case load of family law and guardianship matters</li> <li>• Develop and implement the vision, mission and goals of PLC's Family Law Unit</li> <li>• Supervise attorney, paralegal and law student staff members</li> <li>• In coordination with the Executive Director and other senior staff develop and execute strategies, including policy advocacy and impact litigation, to resolve family law problems with a large impact on the community</li> </ul>

	<ul style="list-style-type: none"> <li>• Serve as a member of PLC’s leadership team and actively participate in office wide management activities</li> <li>• Work collaboratively with other PLC substantive units, as well with other legal services providers, community groups, and government officials</li> <li>• Help develop local, state and federal policies addressing family law issues</li> <li>• Oversee case referrals and provide support to volunteer attorneys and law students</li> <li>• Represent PLC at legal networking and community outreach events</li> <li>• Help organize and coordinate family law legal services through clinics and workshops throughout Orange County</li> <li>• Provide training to pro bono attorneys, volunteers, partner organizations and the community as needed</li> <li>• Represent PLC at legal networking and community outreach events</li> <li>• Conduct community education presentations to clients, partner agencies, and service providers</li> <li>• Oversee grant management and reporting; assist in the family law grant application process</li> <li>• Occasional evening and weekend work required</li> <li>• Full time position; occasional evening and weekend work required</li> <li>• Other duties as assigned</li> </ul>
<b>Salary &amp; Benefits</b>	<ul style="list-style-type: none"> <li>• Salary dependent on experience; range of \$65,000 to \$90,000</li> <li>• Competitive benefits provided</li> </ul>
	<p>Please submit resume, cover letter and writing sample (10 pages or less) to Grace Landa at: <a href="mailto:glanda@publiclawcenter.org">glanda@publiclawcenter.org</a>. Please no phone calls.</p> <p><b>The Public Law Center is an Equal Opportunity Employer.</b></p>