



PROVIDING ACCESS TO JUSTICE
FOR ORANGE COUNTY'S LOW INCOME RESIDENTS

JOB ANNOUNCEMENT

Position	Part-time Staff Attorney – Housing and Homelessness Prevention Unit
Organization Description	<p>The Public Law Center (PLC)'s Housing and Homelessness Prevention Unit seeks an energetic, passionate advocate to join our team in fighting for justice for low-income tenants and self-represented litigants in Orange County through innovative, collaborative, community-centered lawyering to address inequities and pursue access to affordable housing.</p> <p>PLC's Housing and Homelessness Prevention Unit provides high quality direct representation, in addition to coordinating and supervising pro bono representation, of tenants in cases involving unlawful detainer, discrimination, harassment, housing voucher disputes, affordable housing advocacy and other issues related to housing. The Unit also participates in community education, community-based clinics, and local and statewide advocacy.</p>
Qualifications	<ul style="list-style-type: none"> • Active membership in the California State Bar/Bar Membership pending or eligibility to practice under State Bar Multijurisdictional Practice Program. • Bilingual English/Spanish strongly preferred • 0-5 years' experience; eviction defense and/or housing law experience preferred • Demonstrated commitment to working with low-income communities • Excellent written and oral communication skills, with the ability to communicate with a variety of audiences. • Ability to manage multiple tasks, and work independently and as part of a team • Must have own transportation, valid CA Driver's license, insurance and good driving record • Must be fully vaccinated against COVID-19 unless the applicant has a valid medical reason for not being fully vaccinated or a sincerely held religious belief
Duties and Responsibilities	<ul style="list-style-type: none"> • Be responsible primarily for staffing and managing PLC's new eviction defense clinic • Coordinate referrals to Housing Unit for additional assistance in unlawful detainer cases and to other PLC units to provide comprehensive legal services • Oversee volunteer attorneys and law students through trainings, technical support, and general supervision at clinics • Investigate clients' cases, including inspection of evidence and obtaining and reviewing documents and records from government agencies • Represent PLC at networking and community outreach events (when possible) • Other duties as assigned
Salary & Benefits	<ul style="list-style-type: none"> • Compensation dependent on experience; range of \$35,000 to \$42,000 (20hrs/week) • Competitive benefits provided
	<p>Please submit resume, cover letter and writing sample (5-10 pages maximum) to Grace Landa at: glanda@publiclawcenter.org. Please no phone calls. APPLICATION DEADLINE: Open until filled The Public Law Center is an Equal Opportunity Employer.</p>